



Oregon School Facilities Management Association
Regular Board Meeting
May 12, 2023 8:00 am - 10:00 am
Virtual Meeting via Zoom

Attendees

Board: Walt Norris, Alan Crapser, Jon McCalip, Todd Rainwater, Rod Maynard, LeRoy Crouch, Anne Birky, Joseph Waite, Clay Swanson,

Staff: Jackie Olsen

1. Welcome, Walt Norris called the meeting to order at 8:10 am.
 - a. New Board Members
 - i. Treasurer: Rod Maynard
 - ii. Zone 2: Leroy Crouch, Salem Keizer
 - iii. Zone 4: Todd Rainwater, Hood River

2. Consent Agenda

- a. Approval of Regular Board Minutes, March 10, 2023

Jon McCalip motioned to approve the minutes from March 10, 2023, Anne Birky seconded. The motion passed unanimously.

3. Reports

The Board reviewed the financial reports.

4. Discussion Items

- a. Associate Member: Jason Beam, appoint for another term

Rod Maynard motioned to approve Jason Beam as the Associate Member for the Board, Joseph Waite seconded. The motion passed unanimously.

- b. Resolution 2023-01: Bank Signers

Alan Crapser motioned to approve Resolution 2023-01, Todd Rainwater seconded. The motion passed unanimously.

- c. 2023-2024 Proposed Budget

The Board reviewed and recommended increasing the food amount to \$60,000. The Board will continue to review and approve in August.

d. Board Retreat: August 7 & 8

The Board discussed the retreat. Conversation included the facility, Monday night dinner, and plans to continue with mini-golf on Tuesday.

e. 2023-2024 Board and Conference Committee Meeting dates/times

Dates and times look good. Board meetings will start at 8 am.

f. 2023 Fall Mini Conference

Overall the conference format looks good. We were able to get Andrew Marriota as a follow up speaker at the fall conference. He will discuss leadership. The board will need to look for at least 1 custodial and 1 grounds class to offer more services.

g. Follow up on Northwest Facilities Expo Booth

Alan Crapser covered the first day and provided some highlights. It was a great turnout and he made some great connections. Clay Swanson and Jon von Behren covered the second day.

h. 2023 Annual Conference Survey results (in-depth conversation at Conference Committee Meeting.)

A copy of the conference feedback was provided to the Board. A full conversation will occur with the conference committee.

5. Information Items

a. Annual Calendar

6. Upcoming Dates

- a. June 13, 2023: OSFMA Zone Meeting
- b. June 19, 2023: Holiday, Office Closed
- c. July 4, 2023: Holiday, Office Closed
- d. July 20-21, 2023: OSSOA Conference
- e. July 25-27, 2023: OASBO Conference
- f. August 7-8, 2023: OSFMA Board Retreat

7. Adjournment @ 9:17

Walt Norris

Walt Norris (Aug 22, 2023 14:55 PDT)

Walter Norris, President

Recorded by: Jackie Olsen