

**Oregon School Facility Management Association
Budget Report - April 1, 2019**

	2015-16 Final	2016-17 Final	2017-18 Approved Budget	2017-18 Final	Over/ (Under) Budget	2018-19 Approved Budget	2018-19 Estimated Actual	Over/ (Under) Budget
INCOME								
Booth Fees	63,675	70,885	67,000	85,990	18,990	75,000	67,500	(7,500)
Sponsorships	-	3,345	-	7,305	7,305	18,000	16,500	(1,500)
Vendor Dues	5,900	3,750	6,500	6,125	(375)	6,000	9,150	3,150
Member Dues	5,740	6,330	5,800	6,635	835	7,000	7,910	910
Registration--Full	9,100	8,005	9,000	13,915	4,915	16,000	16,440	440
Registration--Thursday Only	2,300	1,400	2,500	-	(2,500)	-	-	-
Interest income	36	32	50	382	332	400	58	(342)
Advertising	4,587	2,841	5,000	4,268	(732)	4,500	4,405	(95)
Miscellaneous	245	179	200		(200)	-	-	-
Donations (Mini-Conference)	1,350	-	3,000	6,300	3,300	6,000	7,325	1,325
TOTAL INCOME	92,933	96,767	99,050	130,920	31,870	132,900	129,288	(3,612)
EXPENSE								
Conference	67,596	67,594	68,200	68,476	(276)	78,425	76,085	2,340
Credit Card Fees	-	-	-	1,889	(1,889)	2,000	2,100	(100)
Mini-Conference	1,093	-	4,000	7,664	(3,664)	10,000	7,981	2,019
Refunds	570	-	-		-	-	-	-
Board/Committee Meeting Expense	901	1,647	1,200	4,883	(3,683)	5,000	6,500	(1,500)
Go To Meeting	468	468	500		500	-	-	-
Dues, Permits, Fees	50	50	500	39	461	50	40	10
Taxes	550	-	550	150	400	150	150	-
Secretarial Service	19,694	15,542	18,500	17,726	774	18,250	18,250	-
Secretarial Supplies/Software	1,618	166	500	93	407	500	150	350
Software				4,425	(4,425)	5,000	2,250	2,750
Printing	154	-	300		300	-	256	(256)
Post Office Box	76	-	-		-	-	-	-
Postage	-	-	200	14	186	20	15	5
Storage	1,065	807	500	562	(62)	600	572	28
Telephone/Internet	560	22	-		-	-	-	-
Web Site Maintenance	86	54	150	24	126	100	100	-
Treasurer Operating Expenses	16	830	250		250	-	-	-
Travel	1,335	-	1,800		1,800	1,000	679	321
Scholarships	5,000	4,000	5,000	4,000	1,000	5,000	4,000	1,000
Zone Meeting Expense	378	147	1,500	305	1,195	500	500	-
Zone Training	-	-	1,000		1,000	-	243	(243)
Food				11	(11)	-	-	-
Legal fees				765	(765)	-	-	-
Miscellaneous	1,223	10	700		700	700	445	255
TOTAL EXPENSE	102,434	91,337	105,350	111,027	(5,677)	127,295	120,316	6,979
SURPLUS (DEFICIT)	(9,500)	5,431	(6,300)	19,893	26,193	5,605	8,972	3,367
NET ASSETS, YEAR END	66,797	72,227		92,121		97,726	101,092	3,367

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Conference Expenses Budget to Actual	2015-16 Final	2016-17 Final	2017-18 Approved Budget	2017-18 Final	Over/ (Under) Budget	2018-19 Proposed Budget	2018-19 Estimated Actual	Over/ (Under) Budget
Convention Center	11,980	13,343	13,500	16,039	2,539	17,000	16,600	(400)
Conference Insurance	134	410	200	410	210	425	425	-
Conference Meals, Snacks, Svcs	23,364	21,420	21,500	27,028	5,528	30,000	28,200	(1,800)
Conference Committee	350	396	500	613	113	700	700	-
Vendor Booth Setup	8,110	9,956	10,000	6,525	(3,475)	6,750	6,750	-
Speakers/Entertainers/Tours	11,945	10,660	11,000	4,438	(6,562)	8,500	9,760	1,260
Gift Items	5,589	5,424	5,500	7,281	1,781	7,000	7,000	-
Awards	635	651	900	1,208	308	1,300	1,300	-
Printing/Signs/Name Tags	1,337	2,975	2,000	2,652	652	3,000	2,750	(250)
Hotel	300	604	750	1,368	618	1,500	1,500	-
Security	74	-	100		(100)	-	-	-
Golf	1,440	1,755	2,000	914	(1,086)	2,000	1,100	(900)
Misc. Contingency	250	-	250		(250)	250	-	(250)
TOTAL	65,508	67,594	68,200	68,476	276	78,425	76,085	(2,340)